

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 301 Park St.-Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

8/2/2016 LEPC Meeting

The meeting was called to order at 1035 hrs by Andrew Hart, Chairman at Knox County EMA Office. Went around and everyone introduced themselves.

Meeting Attendees:

Ray Sisk	Knox Cty. EMA Director	Andrew Hart	Knox County Administrator
Peter Beal	Lyman-Morse	Donna Allen	EMA Admin Asst.
Robert Williams	DEP	Peta vanVuuren	RDNA
Tom Whalen	USCG – Belfast	Laurie Beckwith	PBMC
Jodi Hoover	USCG – Belfast	Dan Hieter	USCG- Belfast

The minutes of the LEPC minutes for 4/5/16 were approved by Laurie Beckwith and seconded Peta vanVuuren. All were in favor.

Secretary's Report:

Correspondence:

- Tier 2's received. See attached. We are 100% in reporting for Knox County.
- Exercise Response Plan and Exercise Annual Letter of Certification from Dragon Products.
- Lyman Morse Boatbuilding Hazardous Communication Program, Contingency Plan and Fire Evacuation Plan
- E-mail from Robert Gardner: Decontamination Guidance for Chemical Incidents; 2016 Emergency Response Guidebook (ERG) French; [cameo] New version of CAMEO Chemicals with 2016 ERG is available; FW: [serc_terc_monthly_update] May 2016 Edition; FW: PUC Docket 2016-00063 Draft Fire Protocol Rule and Notice of Rulemaking; 2016 Emergency Response Guidebook Summary of Changes from 2012 ERG; FW: [serc_terc_monthly_update] April 2016 Edition; [serc_terc_monthly_update] SERC-TERC Flash Update; Some interesting material for ammonia facilities and emergency planning and response; A bit for everyone and a good back to the basics for all; LEPC stipends and budgets; Chlorine TTX Sitman; FW: SERC-TERC Updates: July Edition; Recognizing additional risks beyond what is required for LEPC Planning; EPA Issues Final Rule to Protect the Public from Exposure to Formaldehyde; Some interesting material for ammonia facilities & emergency planning and response.
- E-mail from Faith Mayer: Training Announcement -Responding to Incidents Involving Flammable Liquids Transportation by Rail; SERC Minutes; TRI report for 2015 (Dragon Products, Fisher Engineering, FMC, Pike-Washington and Northend Composites); SERC Meeting July 12th;
- Emergency Operations Plan Manual changes from Pen Bay Medical Center
- Integrated Contingency Plan changes from FMC
- News article about St. George Seafood Processing Plant closes doors – Sea Hag Seafood.

Treasurer's Report:

Received February 2016: LEPC Grant Reimbursements: HM 8073 \$2874.82; LEPC Stipend: \$1274.64; Interest-February \$23.80

Received March 2016: LEPC Grant Reimbursements: HM 8071: \$11,468.80; HM 8049- (\$1563.42); Interest Income March- \$25.67

Received April 2016: LEPC Grant Reimbursements: Interest Income April-\$25.58; LEPC Stipend: \$24.89;

Received May 2016: LEPC Grant Reimbursements: LEPC Stipend: \$859.61; Interest Income May -\$27.78; HM8049-\$1268.21;

Received June 2016: LEPC Grant Reimbursements: Interest Income - \$25.42; HM 8049-\$238.33; HM8072-\$8777.30; HM8073-\$6337.36

Bills pd. out in February 2016: Personal Services \$185.57; General Operating Expenses: \$51.98; HM8049-\$333.00; HM 8072-\$1464.00; HM 8073-\$897.00

Bills pd. out in March 2016 : Personal Services: \$278.39; General Operating Expenses: \$58.68; HM 8049-\$ 16.97; HM 8072-\$3140.95; HM 8073-\$344.54

Bills pd. out in April 2016: Personal Services: \$487.29; General Operating Expenses: \$117.36; HM8049- 1425.33; HM8072-\$5606.23; HM8073- \$4014.36

Bills pd. out in May 2016: Personal Services: \$278.39; General Operating Expenses: \$58.68; HM8049-\$100.77; HM8072-\$4008.57; HM8073- \$859.00

Bills pd. out in June 2016: Personal Services: \$350.92; General Operating Expenses: \$58.68; HM8049-\$184.46; HM8072-\$4940.27; HM8073-\$3364.00

LEPC Operational Fund balance as of June 2016	\$ 910.33
Grant and other fund balances as of June 2016	<u>\$ 108878.62</u>
Total balance in checkbook as of June 2016	\$ 109788.95

Bob Williams made the motion to accept the report and Laurie Beckwith seconded the motion. All were in favor.

Training & Exercises updates:

Training updates: *Knox County LEPC has \$6,197.46 available for responder/facility HAZMAT/Chemical Safety related training for the period Jul 1, 2015 thru Jun 30, 2016.*

Mid Coast School Secretary Emergency Planning Workshop	Knox County EMA	August 19, 2016 8 AM to noon
ICS Overview for Executives & Senior Officers	Knox County EMA	August 24, 2016 @ Noon and 5 PM
MGT 346- EOC Operations & Planning for All Hazards	MEMA	Sept 13-15, 2016
Recovery from Disaster	MEMA	September 19 & 20, 2016
L956 Liaison Officer Course	Ramada Inn, Saco	October 17 & 18, 2016

Exercises:

The workshop that we are doing on the 19th is a feeder to a full scale which we will do in late fall. PBMC will be involved with the full scale.

New Business:

- Phone list for resources for Knox County – Jeff Marcotte
Will contact Jeff to get clarification on this and take it up at the next meeting
- Talk about how people are getting rid of old chemicals and what LEPC can do to prevent issues on this concern. – Jeff Marcotte
There was a discussion on this and Donna presented a brochure to those who were present that she developed “Are You Ready” for Household Chemical Emergencies. Bob Williams suggested that we include retake of unused medications to the brochure that Donna that she created. Peta and Donna will work together to see if they can combine both the chemical hazardous and medications into 1 brochure.
- LEPC Workplan and Budget.
Ray spoke about what is modified with the workplan. The workplan and budget was approved with Peta vanVuuren making the motion to approve and Laurie Beckwith seconded the motion. All were in favor.
- Sea Hag Seafood is officially closed. At the end June 2016 Peter Blanchard, DEP and Robert Gardner,

SERC, did an inspection of the Refrigeration Plant they found concentrations pushing 300 ppm of NH₃. That prompted them to suggest this posed an imminent threat to public safety. The inspection was on Thursday; Knox EMA learned of it after reading a WebEOC post put up on Friday afternoon which included info on a request to the EPA for a technical visit. We notified St. George Fire and EMA Director which is also Hazmat Tech and is equipped to monitor anhydrous ammonia. We have stepped up our surveillance at the plant which is at least 3 times a week. EPA came up with DEP and the Coast Guard out of Portland to check the facility over. They came up with NH₃ concentrations of 4 to 7 ppm with their testing. The thought at first was that EPA would choose to mitigate the site and take care of the anhydrous ammonia as it was unclear if the current owner had the resources to do it himself. Thru EPA's inspection they did not have the same concerns for public safety as MEMA and DEP had and they felt that it could wait awhile. Sea Hag has a long list of EPA violations pending and we are really not sure if or how that is going to be enforced. We understand DOJ proceedings may come into play. Confidence is low the plant will be mitigated in a timely manner. Between the 2014 and 2015 Tier 2 reports NH₃ holdings went down by about 2000lbs. We are unsure how the operator determines product on hand as there appears to be no clear mechanism for him to gauge exactly what amount of product is left in his system or his backup tanks. We have no enforcement authority in this particular case however we have the ability bring a court case against the owner if we need to. Peta vanVuuren made the motion to have a certified letter sent to Kyle and Bob Williams seconded the motion. All were in favor. A certified letter will be sent to Kyle from the LEPC requesting info on how he plans to safely monitor and maintain the existing plant until it is sold and or moved.

Old/Miscellaneous Business:

- Status – Funds transfer to Knox County Mutual Aid Association. Knox County Mutual Aid Association is for the paperwork from IRS stating that they are a non-profit organization. When they receive that they will send a letter to the LEPC requesting funding from the accounts to be closed.
- LTjg Whalen, the new MSD Belfast Supervisor spoke of their current staffing and responsibilities- including desire to become more active with the LEPC's in the areas they serve.
- Next regular LEPC meeting will be **October 4, 2016 at 10:30 AM**, at the EMA Office at 301 Park St.

Peter Beal made a motion and Laurie Beckwith seconded the motion to adjourn. All were in favor.

Meeting Adjourned: 11:45 AM.

Respectfully submitted,

Donna Allen
LEPC Secretary